

TENDER INVITATION

Bids are invited from ship-chandling agents for providing fresh and dry provisions to the Indian Naval ships visiting Omani ports ie Port Sultan Qaboos, Port of Salalah and Port of Duqm.

The agencies are required to submit **technical and financial bids in two separate sealed envelopes**. Details of services sought & technical evaluation criteria can be collected from the Embassy of India, Muscat at the following address during any working day from **10 AM to 5 PM** or by visiting Embassy of India website: www.indemb-oman.gov.in/tenders.php. The bids are to be forwarded to Embassy of India, Defence Wing, Muscat, to reach latest by **1500 hrs on 19 Jan 2025**.

Tender opening for Technical Bids will be opened on **22 Jan 2025** at 1100 Hrs and Financial Bids will be opened on **29 Jan 2025**. Bids received after due date will not be considered.

Price bids of only those bidders who qualify in the Technical Bid evaluation would be considered for Financial Bids opening.



**Defence Advisor
Defence Wing
Embassy of India
PB No 1727, PC 112
Diplomatic Area
AL Khuwair, Muscat
Oman**

Date : 19 Dec 2024

REQUEST FOR PROPOSAL
EMBASSY OF INDIA, MUSCAT

**Invitation of Bids for providing fresh and dry provisions to
Indian Naval/ Indian Coast Guard Ships in Oman**

Request for Proposal (RFP)

**No. DA/317/Visits Dated 19 Dec 2024
(RFP for Indian/Foreign Vendors)**

1. Bids in sealed cover are invited for items listed in Part II of this RFP. Please super scribe the above-mentioned Title, RFP number and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid.
2. The address and contact numbers for sending Bids or seeking clarifications regarding this RFP are given below –
 - (a) Bids/queries to be addressed to: Defence Advisor, Muscat.
 - (b) Postal address for sending the Bids:

**Defence Advisor
Defence Wing,
Embassy of India
PB No 1727, PC 112
Diplomatic Area
AL Khuwair, Muscat
Oman**
 - (c) Name/designation of the contact personnel: Capt (Navy) Harish Srinivasan, Defence Advisor
 - (d) Telephone numbers of the contact personnel: **+96824684533**.
 - (e) e-mail ID of Defence Wing, EoI, Muscat: **omdamus-navy@nic.in**
 - (f) Fax number: **+968-24684535**.
3. This RFP is being issued with no financial commitment and the **Client** reserves the right to change or vary any part thereof at any stage. **Client** also reserves the right to withdraw the RFP, should it become necessary at any stage.

Part I – General Information

1. **Pre-qualification Requirements.** The reputation, capacity and credibility shall be evaluated before finalizing the bid and signing of contract with the **Company**. The **Company** should have adequate experience in providing logistics services to ships at ports in Oman in the past and must provide the following documents as a part of the bid:

(a) Detailed profile including available technical expertise and the past experience of executing similar types of providing *ship handling services* to GoI establishments/ Indian missions / other Omani Governmental Organisations / establishments.

(b) Details of the financial background of the Company.

(c) Copies of the contracts executed with GOI establishments/Indian missions / Omani governmental agencies/Other Foreign Diplomatic Missions in Oman, if any in the past.

2. **Last Date and Time for Depositing the Bids.** Last date and time for receipt of Tender is **19 Jan 2024 at 1500 Hrs**. Bids in sealed covers superscripting the Tender Enquiry reference and Tender Opening Date are to reach by the due date and time. The sealed Bids **both technical and financial** should be sealed separately with clear indication and then both are to be put in one sealed envelope superscripting the Tender No and *Due Date of opening* and reach the Defence Wing, Embassy of India, Muscat by the due date and time. The responsibility to ensure this lies with the Bidder.

3. **Manner of Submitting the Bids.** Sealed Bids should be handed over to Defence Wing, Embassy of India, Muscat, or sent by registered post at the address given below so as to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal delay or non delivery/non-receipt of Bid documents. Bids sent by FAX or e-mail will not be considered.

**Defence Advisor
Defence Wing
Embassy of India
PB No 1727, PC 112
Diplomatic Area
AL Khuwair, Muscat
Oman**

4. **Time and Date for Opening of Bids.** T-Bids shall be opened at **1100Hrs on 22 Jan 2025**. **The Technically Qualified Bids shall be opened on 29 Jan 2025 at 1100 Hrs** (If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/ time, as intimated by the Client).

5. **Place of Opening of the Bids.** Bids shall be opened in the conference room at Embassy of India, Muscat by Defence Advisor in the presence of a Board of Officers. The Bidders may depute their representative, duly authorized in writing, to attend the opening of Bids on

the due date and time. Details of authorised representative along with identity proof and company authorisation is to be submitted to the DA's office at least 72 hrs prior to the date and time of opening the bids. This event will not be postponed due to absence of a representative or late submission of attendee details.

6. **Forwarding of Bids.** Bids should be forwarded by Bidders under their original memo / letter pad with complete postal & e-mail address of their office.
7. **Clarification Regarding Contents of the RFP.** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the client in writing about the clarifications sought.
8. **Withdrawal of Bids.** A bidder may withdraw his bid after submission if the client receives the written notice of withdrawal prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by fax but a signed confirmation copy to be sent by post should follow. No bid shall be modified after the submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified.
9. **Clarification Regarding Contents of the Bids.** During evaluation and comparison of bids, the Client may, at his discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.
10. **Rejection of Bids.** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary. Conditional tenders will be rejected.
11. **Validity of Bids.** The Bids should remain valid till **180 Days** from the last date of submission of the Bids.
12. **Technical Capability Criteria.**
 - (a) The bidder must be a registered Company/firm/agency. The details of the company/Agency to be submitted along with the company brochure.
 - (b) Should be able to provide fresh and dry provisions within Ports located in **Oman**.
 - (c) Minimum **three years'** experience in supply of provisions and associated services to Warships (to include Sail Ship, Warships, Submarines and Aircraft Carrier).
 - (d) Should have its **own /arrange to provide** dry and fresh provisions and preferably located at all the ports/in near vicinity. Provide details of stores and detachments, if any, located at various ports.
 - (e) Should have own /arrange to provide transport required for requisite services during the ship visits.

- (f) Provide details of the countries to which such services are being provided currently with details of number and type of ships handled in last three years.
- (g) Provide details on ship agency assets held to provision warships for more than one country at different /same port.
- (h) Should be able to sign contract with the Indian Embassy for providing the services being promised. The period of contract will be for one year.
- (j) Financially capable to do advance payments for all arrangements and subsequently raise the invoices for settlement with Embassy of India. Provide copies of last three years financial reports including Profit and Loss Account, Balance Sheet, Tax Statements etc.
- (k) Must be registered with the Port Authorities in Oman and have good liaison with the Port Authorities to facilitate administrative arrangements. Proof of registrations to be provided.

Part II – Essential Details

1. Technical details required to be submitted for evaluation of bids are elaborated at enclosure1.
2. **Scope of Work**. Scope of work is as follows:
 - (a) The Consolidated list of likely provisions required to be provided to the visiting *IN* and ICG ships are placed at Enclosure2. All items in the enclosure are to be quoted in OMR indicating clearly the unit cost (i.e. per ltr/per kg/per piece/per unit etc).
 - (b) The provisions supplier should provide supply of required fresh and dry provisions in proper time i.e well within the period of stay and deal with all port formalities in accordance with port authorities' requirements and other officials, during port call of Indian Navy/Indian Coast Guard ships.
 - (c) The provision supplier should be able to provide quality and hygiene certificate of the fresh and dry provisions supplied for Indian Navy/Indian Coast Guard ships during port calls in Oman.
 - (d) The payment guarantor to all the services availed by the Indian Navy/Indian Coast Guard ships will be Embassy of India, Muscat.
 - (e) The ship agency must obtain from the Commanding Officer of the Indian Navy/Indian Coast Guard ships, in written form duly signed in all the Invoices and the Delivery Acceptance Act for all the supplied provisions by the Agency.
 - (f) The summary of the fresh and dry provisions items provided to ***Indian Navy/Indian Coast Guard*** ships and the terms and conditions agreed upon are confidential and should not be disclosed to any third party without the consent of the "Principal".
 - (g) The legal address and the bank details of the ship handling agency are to be quoted clearly in the Commercial Offer.
 - (h) **Transportation.** The complete responsibility of safe delivery of required fresh and dry provisions items onboard the ship whilst berthed at Oman ports will lie with the supplying agency.
 - (j) The agency fee will be the fee agreed upon in the Commercial Offer and shall not be subjected to revision during the period of contract.
 - (K) **Inspection/Acceptance/Rejection.** The Commanding Officer of *IN* Ship/ICG Ship being the end user, will be the final inspecting authority and will have all right to reject the provisions if found unsuitable/different from the initially agreed upon between the Principal and the agent. The agent shall not charge or be paid for provisions rejected, and such provisions shall be removed and

replaced by the agent at his own expense. The agent shall neither claim nor be entitled to payment of any damage that rejected provisions may suffer from cutting, tearing or any other harm incidental to full and proper examination and test of such provisions.

(l) **Delivery period.** The tentative ETA of *Indian Navy/Indian Coast Guard* ships (Place and Duration will be intimated). Any change in ship's programme will be intimated by the Principal without any delay. **All services contracted should be provided during the period of the ship's stay.**

(m) In case of unsatisfactory service, the Principal reserves the right to withhold payments either part or in full.

Part III – Standard Conditions of RFP

1. The Bidder is required to give confirmation of his acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Company in the Contract) as selected by the Client. Failure to do so may result in rejection of the Bid submitted by the Bidder.
2. **Effective Date of the Contract.** The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract.
3. **Period of Contract.** The period of contract will be for one year effective from the date of contract extendable to a maximum of three years in steps of one year each.
4. **Arbitration.** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to performance, which cannot be settled amicably, may be resolved through arbitration.
5. **Penalty for use of Undue influence.** The Company undertakes that it has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Client or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Company or any one employed by him or acting on his behalf (whether with or without the knowledge of the Seller) or the commission of any offers by the Company or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Client to cancel the contract and all or any other contracts with the Company and recover from the Company the amount of any loss arising from such cancellation. A decision of the Client or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Company. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Company towards any officer/employee of the Client or to any other person in a position to influence any officer/employee of the Client for showing any favour in relation to this or any other contract, shall render the Company to such liability/ penalty as the Client may deem proper, including but not limited to termination of the contract, imposition of penal damages, and forfeiture of refunds of the amounts paid by the Client.
6. **Agents / Agency Commission.** The Company confirms and declares to the Client that the Company is the original provider of the services referred to in this Contract and has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommend to the Government of India or any of its functionaries, whether officially or unofficially, to the award of the contract to the Company; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect

of any such intercession, facilitation or recommendation. The Company agrees that if it is established at any time to the satisfaction of the Client that the present declaration is in any way incorrect or if at a later stage it is discovered by the Client that the Company has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this contract, the Company will be liable to refund that amount to the Client. The Company will also be debarred from entering into any supply Contract with the Government of India for a minimum period of five years. The Client will also have a right to consider cancellation of the Contract either wholly or in part, without any entitlement or compensation to the Company who shall in such an event be liable to refund all payments made by the Client in terms of the Contract along with interest at the rate of 2% per annum above LIBOR rate. The Client will also have the right to recover any such amount from any contracts concluded earlier with the Government of India.

7. **Access to Books of Accounts.** In case it is found to the satisfaction of the Client that the Company has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relating to Agents/Agency Commission and penalty for use of undue influence, the Company, on a specific request of the Client, shall provide necessary information/ inspection of the relevant financial documents/ information.

8. **Non-disclosure of Contract documents.** Except with the written consent of the Client/ Company, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

9. **Termination of Contract.** The Client shall have the right to terminate this Contract in part or in full in any of the following cases:-

(a) The delivery of the services is delayed for causes not attributable to Force Majeure beyond the period of Ship's stay in port after the scheduled date of providing the services.

(b) If the company repeatedly provides unsatisfactory service resulting in operational delays to the ship's movement.

(b) The Company is declared bankrupt or becomes insolvent.

(c) The Client has noticed that the Company has utilised the services any Indian/Foreign agent in getting this contract and paid commission to such individual/company etc.

(d) As per decision of the Arbitration Tribunal.

10. **Notices.** Any notice required or permitted by the contract shall be written in English and may be delivered personally or may be sent by Email, FAX or registered pre-paid mail/airmail or email, addressed to the last known address of the party to whom it is sent.

11. **Amendments.** No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

Part IV – Special Conditions of RFP

1. The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Company in the Contract) as selected by the Client. Failure to do so may result in rejection of Bid submitted by the Bidder.

2. **Performance Bank Guarantee (PBG).** The successful bidder has to deposit Performance Bank Guarantee which will be a sum of OMR 1000.000 in favour of 'Embassy of India, Muscat' payable at Muscat in the form of Demand draft/pay order/Bank Guarantee within 7 days of signing of agreement, as per the format attached to this document (Refer Annexure-3).

(a) PBG should remain valid for the period of validity of agreement. In case the contract is further extended beyond the initial period, the PBG will have to be renewed accordingly by the bidder. No interest shall be paid on PBG.

(b) The Performance Security will be forfeited by order of the Competent Authority in Mission in the event of any breach or negligence or non-observance of any terms & conditions of the contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, portion of the Performance Security, as may deemed fit by the Mission sufficient to cover any incorrect or excess payments made on the bills to the firm, shall be retained until the final audit report on the account of Supplier's bill has been received and examined.

(c) If the Contractor fails to provide the Performance Security within seven days of the signing of agreement, such failure shall constitute a breach of the contract and the Mission shall be free to make other arrangements at the risk, cost and expense of the Contractor.

(d) On due performance and completion of the work in all respects, the Performance Security will be returned to the bidder without any interest on presentation of an absolute 'No Demand Certificate' from the bidder.

3. **Fall Clause.**

(a) The price charged for the stores supplied under the contract by the Contractor shall in no event exceed the lowest prices at which the contractor sells the stores or offers to sell stores of identical description to any persons/Organisation including the purchaser or any department of the Omani government agencies or any other foreign diplomatic missions as the case may be, during the period till performance of all supply Orders placed during the currency of the rate contract is completed.

(b) The seller shall furnish the following certificate to the Paying Authority along with each bill for payment for services/ supplies made against the rate contract – "We certify that there has been no reduction in sale price of the stores of description identical to the stores supplied to the Government under the contract herein and such stores have not been offered/sold by me/us to any persons/Organisation including the purchaser or any department of the Omani government agencies or any other foreign diplomatic missions.

4. **Payment Terms.** The applicable payment terms are indicated below:

(a) The payment will be made in OMR by Bank Transfer.

(b) The payment will be made at actual based on the services provided and signing of the Delivery Acceptance Act by the Commanding Officer of *IN* Ships, within 45 business days from the date receipt of the Original Invoices at the Embassy of India, Muscat.

5. **Force Majeure Clause:**

(a) Neither party shall bear responsibility for the complete or partial non performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of services under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.

(b) On the occurrence of a Force Majeure Event, the affected Party shall notify the other party as soon as practicable. The information shall include details of the Force Majeure Event, including evidence of its effect on the obligation of the Affected party and any action proposed to mitigate its effect. The notification will be referenced to orders regarding the Force Majeure event issued by relevant Government (i.e. the Government of India or the Sultanate of Oman have jurisdiction over the location of the force Majeure event and facilitate the continued performance of either party's obligations under this Agreement).

(c) As soon as practicable following such notification, the parties shall consult with each other in good faith and use their respective reasonable endeavours to agree appropriate terms to mitigate effects of the Force Majeure Event and facilitate the continued performance of this agreement.

(d) In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.

(e) The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than **05 (five) days** from the moment of their beginning.

6. **Specification.** The following Specification clause will form part of the contract placed on successful Bidder - The ship handling agency guarantees to meet the specifications as per Part-II of the RFP.

7. **Inspection Authority.** The Commanding Officer of Indian Navy/Indian Coast Guard ships being the end user, will be the final inspecting authority and will have all right to reject the services if found unsuitable/different from the initially agreed upon terms and conditions between the Principal and the Ship chandling agency.

Part V – Evaluation Criteria & Price Bids

1. **Evaluation Criteria.** The broad guidelines for evaluation of Bids will be as follows:
 - (a) Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP, both technically and commercially.
 - (b) The Lowest Bid will be decided upon the lowest overall price quoted by the particular Bidder.
 - (c) The Bidders are required to spell out the rates of Excise duty, VAT, Service Tax, etc in unambiguous terms; otherwise their offers will be loaded with the maximum rates of duties and taxes for the purpose of comparison of prices. If reimbursement of Excise Duty / VAT is intended as extra, over the quoted prices, the Bidder must specifically say so.

**SCOPE OF WORKS/SERVICES FOR THE TENDER INVITED FOR
SUPPLY OF PROVISIONS TO THE VISITING
INDIAN NAVAL/INDIAN COAST GUARD SHIPS**

**TECHNICAL REQUIREMENTS FOR THE TENDER INVITED FOR SUPPLY OF PROVISIONS
TO THE VISITING INDIAN NAVAL/ COAST GUARD SHIPS TO OMAN**

1. Executive Summary.
2. Costing Process.
3. Organisation Profile-
 - Overview.
 - Detailed Information.
 - Full legal name.
 - Registration Number and details. Copies of Certificates / Licenses [Trade License, Membership from Chamber of Commerce & Industry, Other Licenses, If Any]
 - Ownership details of the Company
 - Summary of Services or Products and Capabilities
 - Contact Person (Name & Designation)
 - Employee profile. Number of Employees [Contract & Permanent Staffs and nationality.
 - Complete Address, including Registered Office/Corporate Office/Head Office Company.
 - Company Brochure
 - Past experience of executing similar types of Ship Agency services to GoI establishments.
 - Copies of the contracts executed with GOI establishments/ Indian missions/Omani Govt agencies/other foreign diplomatic missions in Oman, if any, in the past.
 - Experience in providing Ship Agency Services to Warships (to include Sail Ship, warship, Submarines and Aircraft Carrier.
 - Provide details of the countries to which ship agency services being provided currently with details of number and type of ships handled in last three years.
 - Organization chart, Company Headquarters and its Head Office in Oman
 - Organization chart of Company's division across Muscat, DUQM & Salalah office with details technical personnel for handling
 - Company's resources (Facility and Transport Equipment)
 - Oman bank details.
 - Financial Information with copies of last 3 (Three) audited financial Statements and declaration that no arbitration and/or litigation with Client of Supplier(s) exist.
 - Company's HSE policy and procedure
 - Specify Company's HSE training program
 - Formal method of incident reporting

- Company's to submit HSE statistics of incidents during last five years including their Sub-Contractors.
- Professional Indemnity Insurance
- Third Party Liability Insurance
- Claim History for past 3 years

Enclosure 2**RECORD OF PROVISIONS ITEMS AND QUANTITY DEMANDED
FOR IN/ ICG SHIPS AT OMAN PORTS**

Ser	Descriptions - Provisions	Unit	Rate in OMR	VAT in OMR	Total in OMR	Remarks
1.	Cauliflower	Kgs				
2.	Cabbage	Kgs				
3.	Tomato Red	Kgs				
4.	Capsicum Green	Kgs				
5.	Capsicum Red	Kgs				
6.	Capsicum Yellow	Kgs				
7.	Carrot	Kgs				
8.	Brinjal/ Egg Plant	Kgs				
9.	Lime/ Lemon	Kgs				
10.	Cucumber	Kgs				
11.	Green Chilly	Kgs				
12.	Ginger	Kgs				
13.	Bottle Gourd	Kgs				
14.	Lady Finger	Kgs				
15.	Fresh Beans	Kgs				
16.	Green Peas	Kgs				
17.	Beet Root	Kgs				
18.	Mushroom	Kgs				
19.	Potato Fresh	Kgs				
20.	Zucchini	Kgs				
21.	Onion	Kgs				
22.	Garlic	Kgs				
23.	Broccoli	Kgs				
24.	Iceberg	Kgs				
25.	Lettuce	Kgs				

Ser	Descriptions - Provisions	Unit	Rate in OMR	VAT in OMR	Total in OMR	Remarks
26.	Coriander	Kgs				
27.	Spinach	Kgs				
28.	Curry Leaves	Kgs				
29.	Spring Onion	Kgs				
30.	Mint Fresh	Kgs				
31.	Pumpkin	Kgs				
32.	Radish	Kgs				
33.	Apple Red	Kgs				
34.	Grapes Green (Seedless)	Kgs				
35.	Grapes Red	Kgs				
36.	Grapes Black	Kgs				
37.	Papaya	Kgs				
38.	Pears	Kgs				
39.	Kiwi	Kgs				
40.	Pomegranate	Kgs				
41.	Orange	Kgs				
42.	Guava	Kgs				
43.	Water Melon	Kgs				
44.	Musk Melon	Kgs				
45.	Banana	Kgs				
46.	Dragon Fruit	Kgs				
47.	Avocado	Kgs				
48.	Strawberry	Kgs				
49.	Mosambi (orange Navel)	Kgs				
50.	Plum	Kgs				
51.	Mango	Kgs				
52.	Sweet Lemon (Musambi)	Kgs				
53.	Pineapple	Kgs				
54.	Butter Fresh Salted	Kgs				

Ser	Descriptions - Provisions	Unit	Rate in OMR	VAT in OMR	Total in OMR	Remarks
55.	Milk Tetra (Cow)	Litres				
56.	Refined Flour (Maida)	Kgs				
57.	Wheat Flour (Atta)	Kgs				
58.	Gram Flour (Besan)	Kgs				
59.	Semolina Suji	Kgs				
60.	Basmati Rice	Kgs				
61.	Sugar	Kgs				
62.	Poha	Kgs				
63.	Chicken Frozen	Kgs				
64.	Mutton	Kgs				
65.	Eggs	Nos				
66.	Fish Fresh Surmai/ Pomphret	Kgs				
67.	Fish Prawns	Kgs				
68.	Paneer	Kgs				
69.	Mustard Oil	Ltrs				
70.	Coconut Oil	Ltrs				
71.	Refined Oil	Ltrs				
72.	Pav	Kgs				
73.	Bread White/ Brown Slice	Kgs				
74.	Brown bread	Kgs				
75.	Dal	Kgs				
76.	Moong Dal	Kgs				
77.	Dal Moong whole	kgs				
78.	Dal Chana	Kgs				
79.	Kala Chana	kgs				
80.	Masoor	kgs				
81.	Masoor Whole	Kgs				
82.	Gram Whole	Kgs				
83.	Peas Dried	Kgs				

Ser	Descriptions - Provisions	Unit	Rate in OMR	VAT in OMR	Total in OMR	Remarks
84.	Ani seed	Kgs				
85.	Cumin Seed	Kgs				
86.	Baking Soda	kgs				
87.	Chilli Powder	Kgs				
88.	Kashmiri Chilli Powder	Kgs				
89.	Piza Base	Nos				
90.	Piza Sauce	Btl				
91.	Schezwan Sauce	Btl				
92.	Fresh Cream	Btl				
93.	Chilli Sauce	Btl				
94.	Tomato Sauce	Btl				
95.	Jam	Btl				
96.	Orange Crush	Btl				
97.	Burger Buns	Pkt				
98.	Cookies	kgs				
99.	Muesli	Kgs				
100.	Chocos	Kgs				
101.	Corn Flour	Kgs				
102.	Coconut Powder Pasta	Kgs				
103.	Mixed Fruit juice Tetra Pack 200 ML	Nos				
104.	Cold Coffee Tetra Pack 200 ML	Nos				
105.	Mango Juice tetra Pack 200ML	Nos				
106.	Mango juice 1 Ltr	Nos				
107.	Orange Juice 1 Ltr	Nos				
108.	Chocolate Snickers	Kgs				
109.	Papad	Kgs				
110.	Maggi veg, 500 gm Pack	Pkt				
111.	Maggi Non-veg, 500 gm Pack	Pkt				
112.	Pickle	Kgs				

Ser	Descriptions - Provisions	Unit	Rate in OMR	VAT in OMR	Total in OMR	Remarks
113.	Mayonnaise	Kgs				
114.	Dates	KG				
115.	Dry Dates	Kg				
116.	Coconut Dry	Nos				
117.	Roohafzah	ltr				
118.	Veg Pattie 4"	Nos				
119.	Chicken Pattie 4"	Nos				
120.	Cheese Mozarella Whole	Kgs				
121.	Chocolate Compound Block	Kgs				
122.	Green Tea	Kgs				
123.	Tea	Kgs				
124.	Coffee Beans	Kgs				
125.	Mixed Chocolate	Kgs				
126.	Chicken Lollypop	Kgs				
127.	Muffins	Nos				
128.	Ice Cream 1 ltr pack	ltrs				

Note :-

(a) Additional charges/ Agency Fees including VAT are to be reflected. These figures will also be reflected in the final contract.

(b) Quarterly progress report to be submitted on port calls by Indian Navy/ Indian Coast Guard Ships in Oman to Embassy. The report should indicate name of ship, port of call, dates of call, ATA & ATD, final billing in OMR and any discounts, rebates or commissions received in sourcing non-fixed price items.

(c) Client feedback performa is to be obtained by the agency from the accepting authority and submitted to the Embassy along with invoice for settlement.

PROFORMA OF BANK GUARANTEE
(on non-judicial paper of appropriate value)

To,

Head of Chancery
Embassy of India
Muscat, Oman

BANK GUARANTEE NO:

DATE:

Dear Sir(S)

This has reference to the Purchase Order No. ____ Dated ____ been placed by Embassy of India to M/s (Name & Address of vendor) for.

The conditions of this order provide that the vendor shall,

1. Arrange to deliver the items listed in the said order to the consignee, as per details given in said order, and
2. Arrange for the comprehensive warranty service support towards the items supplied by vendor on site across Muscat, Oman, as per the warranty clause in said purchase order.

M/s (Name of Vendor) has accepted the said purchase order with the terms and conditions stipulated therein and have agreed to issue the performance bank guarantee on their part, towards promises and assurance of their contractual obligations vide the purchase order No. ____ M/s. (name of

vendor) holds a current account with us and has approached us and at their request and in consideration of the promises, we hereby furnish such guarantees as mentioned hereinafter.

Embassy of India, Muscat shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other undertaking of security in respect of the suppliers obligations and /or liabilities under or in connection with the said contract or to vary the terms vis-a-vis the supplier or the said contract or to grant time and or indulgence to the supplier or to reduce or to increase or otherwise vary the prices or the total contract value or to forebear from enforcement of all or any of the obligations of the supplier under the said contract and/or the remedies of the Embassy of India, Muscat under any security(ies) now, or hereafter held by the Embassy of India, Muscat and no such dealing(s) with the supplier or release or forbearance whatsoever shall have the effect of releasing the bank from its full liability of the Embassy of India, Muscat hereunder or of prejudicing right of the Embassy of India, Muscat against the bank.

This undertaking guarantee shall be a continuing undertaking guarantee and shall remain valid and irrevocable for all claims of the Embassy of India, Muscat and liabilities of the supplier arising upto and until date.....

Your right to recover the said sum of OMR. _____(Omani Rial _____
_____ only) from us in manner aforesaid will not be affected/or suspended by

reason of the fact that any dispute or disputes have been raised the said M/s and/or that any dispute or disputes are pending before any officer, tribunal or court or Arbitrator.

Our liability under this guarantee is restricted to OMR _____
(Omani Rial _____ Only) Our guarantee shall remain in force until unless a suit action to enforce a claim under guarantee is filed against us within six months from (which is date of expiry of guarantee) all your rights under the said guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

We have power to issue this guarantee in your favour under Memorandum and Articles of Association of our Bank and the undersigned has full power to do under the power of Attorney dated.

Notwithstanding anything contained herein:

A. Our liability under this guarantee shall not exceed OMR.....(in words)

B. This bank guarantee shall be valid up to.....& unless a suit for action to enforce a claim under guarantee is filed against us within six months from the date of expiry of guarantee. All your rights under the said guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there after i.e. after six months from the date of expiry of this Bank guarantee

C. We are liable to pay the guaranteed amount or any parts thereof under this bank guarantee only and only if you serve upon us a written claim or demand or before

D. The Bank guarantee will expire on

Granted by the Bank

Yours faithfully,

For (Name of Bank)

SEAL OF THE BANK

Authorized Signatory